



FAMILY NURSE PRACTITIONER (FNP) / PHYSICIAN ASSISTANT (PA)

JOB DESCRIPTION

Job Summary:

We are looking for a professional FNP/PA who can deliver primary medical care to a wide variety of patients. The FNP/PA will be responsible for caring for patients from 5 years old through geriatrics, maintaining accurate and current patient records and administering follow-up appointments to patients as required. The successful candidate will work with a team to assist in delivering premium care to each and every patient.

Responsibilities:

- Perform initial patient screenings, patient history, physical examinations, and preventive health measures within prescribed guidelines in accordance with the North Carolina Medical Society and American Association of Nurse Practitioners
- Update patient records and check records for accuracy at each patient appointment
- Orders, interprets, and evaluates diagnostic tests to identify and assess patient's clinical problems and health care needs
- Record physical findings and formulates plan and prognosis, based on patient's condition
- Review lab, x-ray, and emergency reports daily
- Determine the need for patient follow-up appointments and further treatment options
- Refer patients for specialist services, as needed
- Deliver quality care while maintaining all company metrics pertaining to productivity
- Serve as the resource patients need for ongoing care information, counseling and provide guidance for any patients with critical conditions
- Discusses and coordinates with other internal health professionals to prepare a comprehensive patient care plan
- Submits health care plan and goals of individual patients for periodic review and evaluation
- Prescribes or recommends drugs or other forms of treatment such as physical therapy, inhalation therapy, or related therapeutic procedures
- Treat acute diseases such as cold, flu, and infections
- Treat and manage chronic diseases such as high blood pressure and diabetes
- Cooperate with operational initiatives for improvement of the business
- Provides supervision to lower level certified staff in accordance with the North Carolina Medical Society
- Supervise daily staff communication
- Participate in special screening, training, and community outreach activities as determined
- Participate in cooperative arrangements with other health providers in the area
- Perform all other medically-related assigned duties

We put all the pieces together to get the "Big Picture" of your health!

www.steppingstonesprimarycare.com



Stepping Stones Primary Care
2519-C Airport Blvd, NW, Wilson NC 27896
Ph: (252) 991-7009 or (252) 991-7010
Fax: (252) 991-7011

- Agree to see “walk-ins” on short notice, as needed and as possible, such as to fill empty time slots on the schedule created by “no-shows” and to promote patient access to care
- Agree with Stepping Stones Primary Care’s mission of improving access to care and agrees to work a schedule of patients that roughly corresponds to 15 minutes per patient, with 30 minutes for new patients and physicals

Qualifications and Experience:

- Master’s Degree in nursing as the primary focus
- Medical training for family practice, general practice or other primary care practice orientation, with understanding and interest in preventive and community health
- 2+ years’ nursing experience (preferably in Primary Care)
- New graduates will also be considered
- Valid North Carolina Nurse Practitioner License
- Ability to work within a team and take direction
- Strong written and interpersonal communication skills
- Pass drug testing/screening, background checks, and reference checks

Physical Requirements: Requires considerable physical effort most of the day. Requires squatting, kneeling, reaching, twisting, walking, lifting supplies and sitting for long periods of time.

Mental Requirements: Must be able to make sound judgment based on assessment and data available and act accordingly. Must be able to be flexible, innovative, and work independently. Must possess skills for computer usage and written and oral communication. Must possess good interpersonal skills and ability to prioritize multiple functions or tasks; and must have tolerance for unpredictable circumstances and usual stress of coping with the human nature of staff and patients.

Position is Full Time

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